In May, I was invited by President Victoria Steelman to speak at the 2014 Annual Leadership Academy at AORN Headquarters in Denver on the topic of “Revitalizing Your Chapter”. The invitation was timely as it came when I was reviewing the state of our chapter as I prepared to accept the gavel from Kelly. As I thought about how to approach the presentation, I found myself applying an analogy we sometimes see in practice situations. Is this situation a “Best Practice”, ready to “Trigger” or activate a “Rapid Response”, ready to “Call a Code” or are we “DNR”? The answer to this question for me was revealing.

While many of you have had time to rest, relax and perhaps spend time with family and friends over this summer our newly installed Board has been hard at work critically reviewing how we are meeting your needs. I asked them to reflect on my questions and what they knew about our chapter especially in the areas of membership & education, compliance & accountability, communication, and stewardship? They told me that we have work to do.

Membership & Education
As of July 31, 2014 we have 472 members down from 600 in 2012. Member service must be a major priority for the Board. We are thinking about the ways we are meeting your needs or, in fact, if we are meeting your needs at all? Are we engaging nurses new to the perioperative practice settings? What do you need? We will use webinars to conduct our winter meetings so that you will not have to leave your home to earn contact hours. We have not asked you what you need from your local chapter and that is not acceptable. Watch your email for a message as we ask you will to participate in a needs assessment. We will share the results in a future newsletter. Until we hear from you we will not make decisions related to meeting dates and time or content for the second half of the year.

Eileen Coyle is continuing as Chair of the Chapter Education Advisory Committee. Since our Board has several new members, I have asked them to serve on this committee so that they can learn the process and understand the finances of providing members timely, relevant and generationally appropriate education. I have asked each Board member to prepare a short Bio help you to get to know your chapter leaders. You will see these bios in our future newsletters. We are very excited to report that Renee Battie, the 2015 AORN President, will join us as the keynote speaker at our annual meeting in May.
President’s Message continued

Compliance & Accountability
Over the last two years you should have heard that we were working through some serious issues with our compliance with the Federal and State tax laws. It has been a hard journey but I am pleased to report we have achieved a positive outcome. A full report appears later in this newsletter.

Communication
I believe that one way that we can meet your needs is to provide you with a solid vehicle that includes timely, local information such as state legislative updates, meeting announcements, and transparency related to our finances and activities. We are resuming the publication of a more traditional newsletter delivered by email. Your Board is committed to getting you meeting notices in a more-timely manner. We reviewed how well we did with the time task last year and we found we could do much better.

Stewardship
While the support our chapter members have gotten from the AORN Foundation in the form of grants and scholarship has increased over the last several years the chapter’s stewardship to the Foundation is gone down. Most chapters set a donation goal of one dollar per member. Last year our gift equaled 64% of our target. In June, the Board voted to begin to donate to the Foundation through monthly giving. We are donating fifty dollars a month to meet a goal of at least one dollar per member annually. We also will plan to publish information about grants and scholarships available to you through the Foundation so that we are sure that you are aware of what is available to you.

Our Goal
Our main goal for this year is to improve our service to you the member. We want to be a “Best Practice” and not “Ready to Code” or “DNR”.
Please contact us at aornma1@gmail.com

We want to hear what you have to say. On behalf of your Board we look forward to serving you.
Respectfully Submitted
Charlotte Guglielmi
**Secretary’s Report**

**MA Chapter 1 Annual Installation & Recognition Meeting**
Common Market Restaurant
Quincy MA 02169
May 13 2014

The meeting was called to order by Kelly Kollar, President.

The Officers and Board Members completing their terms were acknowledged.

President          Kelly Kollar
Vice President      Charlotte Guglielmi
Board of Directors  Eileen Coyle & Bryanne Harrington
NLDC                Janet Rowe

The newly elected officers and Board Members were installed

President          Charlotte Guglielmi
Vice President      Jennifer Bragdon
Board of Directors  Rod Mc Ardle and Lori Rizzo
NLDC                Nena Hicks and Kristen Denis

The meeting was adjourned and dinner was served. The educational offering for the evening “Caring for the Caregiver: Laughing Matters” was presented.

Respectfully submitted
Charlotte Guglielmi
Recorder

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**EDUCATION CALENDAR**

**September 9, 2014**

Nursing Leadership: An Affair of the Heart
Charlotte Guglielmi MA, BSN, RN, CNOR

75 minutes = 1.25 CE

Objectives

1. Discuss the affairs in which nurse leaders must engage in during their careers.
2. Describe why nurse leaders must be able to articulate their value in the emerging health care system.
3. Discuss the tools that nurse leaders/managers must possess to advocate and influence the care of patients, staff and themselves

**October 18th 2014 Saturday**

Combined Workshop
AORN, MCCSP and MSAST
Bunker Hill Community College

**November 18, 2014**

NEBH

Body Piercing and Surgery
Donna Amado MSN, RN, CNOR
### Treasurer Reports

**May 2014**

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Compliance Report from the Board of Directors

Prepared by Charlotte Guglielmi, President

As you were informed at meetings over the last two years, AORN Massachusetts Chapter 1’s tax status as an IRC Section 501 (c) (6) organization was automatically revoked effective November 15, 2011 for failure to file tax returns for three consecutive years. The chapter received official notification on July 16, 2012. Immediate steps were taken by the Board of Directors (BOD) to understand and respond to the notice. The past treasurer attested that she had filed the returns. She, however, was not able to provide copies of documentation verifying that they were in fact mailed or otherwise received by the IRS. The Board of Directors during that time believed that all documents had been filed in a timely manner as it was reported formally and informally each year to them. However, the minutes of those meetings did not clearly demonstrate clear action so were not acceptable documentation to contest the action taken by the IRS.

Immediately the Treasurer in office in 2012, Pauline Robitaille, began to research the process for reinstatement and found it to be complicated. She brought a recommendation to the BOD to hire legal counsel to assist us through the process, which was approved. Hurwit & Associates, of Newton, a law firm that specializes in legal counsel for philanthropy and the nonprofit sector was engaged and the BOD estimated that the costs could exceed ten thousand dollars not including amounts due to fines and past taxes to solve the problem. President Kelly Kollar reported the issue to the membership at meetings beginning in the fall of 2012.

The first step in the process was to incorporate. Of note, incorporation is included in the AORN Chapter Accountability Standards that were approved by the AORN House of Delegates in 2013 and are reported to AORN, Inc. annually as a condition for receiving dues revenue. The incorporation process in Massachusetts requires submission of founding documents. Our roots date back to 1950 and minutes of the early chapter meetings did not include the ratification date of the founding by-laws. Therefore, new bylaws were ratified by the membership and the incorporation process was completed in September 2013 when our name was officially changed to Association of periOperative Registered Nurses (AORN Massachusetts Chapter 1, Inc.

On October 13, 2013 an Application for Reinstatement of Exemption was filed with the IRS by our legal counsel. On July 16, 2014 we received official notification that our application was approved and our tax status was reinstated effective back to the date of revocation. The application process included the filing of the missing tax returns. The chapter did not have any taxes due on any of the returns and there were no fines levied.

All expenses associated with this issue have been paid and an itemized list of the expenses is included below.

<table>
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What is in place to prevent this from occurring again?

- All Treasurers’ Reports are delivered to the BOD via e-mail with a return read receipt. The Treasurer reports compliance by BOD members to the President.
- All documents filed with the IRS and the Commonwealth of Massachusetts are reviewed by the BOD and the Compliance Committee.
- A Compliance Committee was appointed and will meet quarterly.
  - Membership includes: Charlotte Guglielmi, President; Kelly Kollar, Immediate Past President; Jennifer Bragdon, Vice President; Jeffrey Keane, Treasurer; Barbara DiTullio, BOD; Brenda McConly, Past President; Pauline Robitaille, Past President & Past Treasurer; Theresa Jassett, Past President & Past Treasurer, Elena Canacari, member
- Identified issues with timely access to the post office box have been addressed and a plan to prevent re-occurrence has been implemented
- 2013 taxes have been filed and have been accepted by the IRS. The confirmation of submission email was forwarded to the BOD by the Treasurer
- 2014 Annual Report to the Commonwealth of Massachusetts has been filed this week and a PDF will be placed in the files and disseminated to the BOD and Compliance Committee.
- All chapter policies are being reviewed and revised by the BOD
- 2014 AORN Chapter Accountability Standards reporting is due to AORN by the end of the year. The chapter was deemed in compliance with the 2013 requirements in May 2014.

Please send any questions or comments to this report to the BOD via the President, Charlotte Guglielmi. Such comments or questions should be sent via email to aornma1@gmail.com
**Around the Chapter**

Call for spotlights “For Around the Chapter”

“Around the Chapter” is a column in the AORN Chapter newsletter where we list professional activities of members. If you have any new activities to report from 5/20/14 - 9/9/14 in the following categories, we would like to recognize you in the FALL 2014 issue of the newsletter.

Please respond via email b October 9th to Debra Savage
mailto:dsavage@bidmc.harvard.edu

- complete information about any of the following:
  - **Academic appointments** - New appointments as school of nursing faculty, clinical adjunct instructor, etc.
  - **Publications** – Please include full bibliographic citation.
  - **Presentations at local, regional, national, or international meetings (including posters)** – Please include full title of presentation, the names and affiliations of any co-presenters (list all names, including yours, in the order in which they appear on the abstract), where the presentation was given, name of meeting/group
  - **Awards and honors**
  - **New certifications**
  - **Recently earned academic degree** - Any field.
  - **Research** – Please report nurse-led research (nurse PI) that has been approved.
  - **Professional leadership activities** – Outside of AORN Mass Chapter (boards of associations, editorial boards, committee chairs, etc.)
  - **Community/global leadership activities (related to healthcare)**
  - **Media appearances** (you were featured or quoted in a news story)

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**AORN NH Chapter 3001 is hosting a CNOR study course, November 22-23, at Cheshire Medical Center in Keene NH. Registration is $180.00 for 16.0 credits. It will soon be listed on the CCI website. I am willing to provide hotel information or other accommodations as needed.**

Kimberly J. Cotter RNFA
Clinical Nurse Educator, Quality Coordinator
Surgical Services
Cheshire Medical Center
Keene NH 03431
603-354-5400 x 2863 or x5043
Legislative Update

**Practice Advisory from the Board of Registration in Nursing (BRON)**

On June 13, 2014 The BRON issued a practice advisory related to the recent rulings affecting the practice of Registered Nurses and APNs as First Assistants in Surgery. (Advisory Ruling 9901: Registered Nurses as First Assistants at Surgery and 9902: Nurse Midwife as First Assist at Surgical Procedures) The Board determined for clarity that they would retain two distinct advisory rulings related to the education requirements and scope of practice for the RN and the APRN role. They also determined that their competency requirement for education is consistent with the AORN position statement for the RN First Assistants. As related to advanced practice nurses the Board renamed the advisory ruling as follows Advanced Practice Registered Nurses as First Assist at Surgical Procedures. The ruling groups all Advanced Practice Registered Nurses who First Assist into one group to include the APN, the Nurse Midwife and the CRNA. They find that the scope of practice in Massachusetts is consistent with the AORN position statement and provide resources such as the AORN Core Curriculum as references. The full advisory can be found on the BRON webpage. Hard copies will be available to the membership at the September Chapter meeting.

**Department of Public Health Regulations for Implementation of Standards for Surgical Technologists**

We have been advised by Stacey Ober, our lobbyist that the Department of Public Health has concluded its work on the regulations to implement the legislation signed by Governor Patrick and implemented on July 1, 2013 for the ST bill. Our lobbyists have monitored activity throughout the process and the final regulations were released on August 15, 2014 but are not yet available on the DPH website. AORN’s input was favorably received. We will continue to provide updates on the availability of the final document as it becomes available. With this finally drawing to a conclusion, our contract with Ober & Craven will end October 31, 2014.

Stacey & Gloria have served us well over the last few years advocating for us on this bill as well as several others that have affected our practice. We are very grateful of the hard work that they have done on our behalf.

**SB2261 A Resolve Providing for Investigation & Study by a Special Commission Relative to Robotic Surgery in the Commonwealth**

This bill is in its third reading and is still alive in the informal session. The special commission will consist of legislators, the commissioner of public health, representatives one each from several societies appointed by the society including the Massachusetts Medical Society, the American Urological Society, the Society of GYN Surgeons, The Society of Thoracic Surgeons, a representative of the American Cancer Society, a representative of the Massachusetts Hospital Association, a representative of a community hospital with experience in robotic surgery and three persons to be appointed by the governor who have undergone robotic surgery. AORN has been actively lobbying for an amendment to add a representation appointed by AORN. We have been unsuccessful in our attempts and with the legislature in informal session it would take sign off by each of the chairs in which the bill has moved through to achieve our desired outcome. Continued activity in this area would most likely cause the bill to die in the informal session. Since the work of this commission will be critical to achieving safe perioperative care and in the best interest, AORN has decided not to pursue future activity to change the bill at this time. We will seek to find ways to influence work of the commission if the bill is successful or lobby to include our agenda if the bill is reintroduced in the next session of the legislature. AORN staff will assist us in monitoring activity on this bill.
### National Ballot AORN 2014-2015

**OFFICE**

- President-elect (1 to be elected)
  - Martha Stratton

- Treasurer (1 to be elected)
  - Stephanie S. Davis
  - Darin M. Prescott

**Board of Directors**

(4 to be elected)

- Sandy Albright
- George Allen
- Lady Sue Bell
- James (Jay) Bowers
- Melanie Braswell
- Jane Flowers
- Karen M. Knapp
- Kelly (Boyle) Kollar
- Sue Seitz

### Nominating & Leadership Development Committee

(2 to be elected)

- Connie Garrett
- Rebecca Holland
- Kristy Simmons
- Diana L. Wadlund
- Kristy Wheeler
- Dawn Myers Yost

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Voting for candidates opens on February 9 – March 10, 2015. Cast your vote at: [www.aorn.org/vote](http://www.aorn.org/vote)

Elections Results will be announced at the 2015 [AORN Surgical Conference and Expo](http://www.aorn.org/vote) in Denver, Colorado, held March 7-11, 2015.
Announcing the CCI Perioperative Nurse Educator Course

For the first time, CCI is holding a course just for perioperative nurse educators. Participants will begin with the acclaimed CCI Certificate Program for Surgical Services Educators and end with a two-day workshop facilitated by industry leaders at Beth Israel Deaconess in Boston, MA.

This unique, blended-learning program allows participants to apply the latest in teaching and learning principles from the newly updated CCI Surgical Services Educator Certificate Program in a collaborative environment with other educators and subject matter experts.

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<tr>
<td>October 5 - 11, 2014</td>
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<td>October 12 - 18, 2014</td>
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<td>October 24 - 25, 2014</td>
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Upon completion of the PNE course, you will be able to:
✓ Develop of a comprehensive orientation plan for perioperative staff.
✓ Design tools to assess competency.
✓ Structure the perioperative environment to support evidence-based practice principles.
✓ Maximize leadership skills.

Participants will receive a certificate of mastery as a surgical services educator. Contact hour approval pending by CCI, an approved provider of continuing education by the California State Board of Nursing, Provider Number 15613.

Learn more www.cc-institute.org/certificate-programs/educator/perioperative-nurse-educator-course

Combined AORN, MCCSP and MSAST One Day Seminar

When; Saturday October 18th 2014 at 8am to 4pm
Where; Bunker Hill Community College
Health and Wellness Center
250 Rutherford Avenue
Boston Ma
“In the Wake of Disaster we are all in this together”
Donna Amado, MSN, RN, CNOR
CHAPTER SECRETARY
AmadoDRN@comcast.net

Donna Amado has been a perioperative clinical educator for more than ten years after having practiced for 15 years as a staff Registered Nurse in the operating room (OR). Donna has been a member of the Association of periOperative Registered Nurses (AORN) for 25 years and has been certified in OR nursing since 1989. Ms. Amado has been very involved in AORN Massachusetts Chapter 1 in the capacity of Chair of the Continuing Education Committee (CEC) as well as Recording Secretary on the Board of Directors (BOD). Donna was the recipient of the AORN Mass Chapter 1 President’s Award in 2012. Through these professional roles Donna has organized, facilitated, built and presented many perioperative educational programs and workshops. Donna has had poster presentations at national AORN Congress four times on various perioperative nursing educational topics and in 2009 presented on the topic of Teams in the OR for AORN Mass Chapter 1. Donna has a passion for improving the patient and staff experience as well as safety and collaborative team work/dynamics in the perioperative setting.

Charlotte Guglielmi MA, BSN, RN, CNOR
CHAPTER PRESIDENT

Charlotte is a perioperative nurse specialist. She received her diploma in nursing from Quincy City Hospital School of Nursing, Quincy, Massachusetts, and BSN from the University of Massachusetts, Boston, and MA in ministry from St. John’s Seminary, Brighton, and Massachusetts. She demonstrates diversity in the scope of her work, including recognized expertise in practice, quality, and education. She has a passion for patient and worker safety, high performance teamwork, and leadership. Guglielmi has been an active member of AORN at the local and national level since 1985. She served eight years as a member of the AORN Board of Directors, most of which as an officer. She was AORN President 2010-2011. Guglielmi has published several articles and book chapters and has delivered multiple presentations on the local, national, and international levels. She is an AORN representative to the Council for Surgical and Perioperative Safety and to Society for Advanced Gastrointestinal and Endoscopic Surgery (SAGES). She serves as a member of the AORN Works Board of Directors and President of the AORN Foundation Board of Trustees. Guglielmi received the AORN Award for Outstanding Achievement in Perioperative Clinical Practice in 2001.